



## Accelerating Personal Leadership in Young Adults.....

# Essential information for Students and application form

### What is Max Potential?

The Max Potential project offers 20 weeks of personal leadership development, including coaching, to young leaders from schools and the community to help them maximise their potential during the final years at school and beyond. It also encourages our young adults to focus on the local community and ways that they can work to improve it.

Max Potential draws on leaders within the community, business, industry, schools and churches, as coaches, equipping them with progressive coaching skills and tools that enables them to form a partnership whereby they can pass on their experience and leadership competencies to the young adult leaders.

There are 10 personal leadership principles (MAXIMISERS) that we explore in the Program:

1. **M**ake Things Happen
2. **A**chieve Personal Significance
3. **X**-Out the Negatives
4. **I**nternalise Right Principles
5. **M**arch to a Mission
6. **I**ntegrate All of Life
7. **S**et Your Focus on Caring for People
8. **E**nergise Your Inner Life
9. **R**ealign Rigorously
10. **S**tay the Course

**Max Potential: connects community leaders with emerging young leaders to:**

**ACCELERATE** their potential to achieve over 22 weeks using MAXIMISERS™, a personal leadership framework.

**CHALLENGE** them to lift their game through 8 hours of personalised coaching.

**BUILD** their 'can do' attitude through a community project.

**EXPLORE** their entrepreneurial spirit through developing their leadership.



## How much does it cost?

This will be funded by **Castle Hill RSL Club and Corporate Partners** through a limited number of scholarships.

## What do I get out of it as a young adult?

As a yr 11 participant you will benefit from developing:

- An action plan that focuses you on personal leadership,
- A success pattern that can be repeated throughout life,
- A self awareness that helps unlock your potential

You will also benefit by:

- Learning how to engage with the Media
- Connecting and being Coached by a Leader in the Community
- Enhancing your Confidence and Personal Leadership Competencies
- An opportunity to invest back into the community and other peoples lives through a Community Service Project
- Meeting and networking with other Young Adults
- Having Fun whilst growing your life.

## What's the Time Commitment?

Max Potential involves only a minimum of 28 hours over 20 weeks and will also complement current school, employment or community commitments.

- Max Potential Media Launch – 1 hour
- Introductory Workshop (3.5 hours) – Introduction to Program and Personal Leadership, also meet your Coach
- Being Coached one-on-one with your Community Coach to build MAXIMISERS© principles into your lives and provide support for your Community Service Project. (7 x 1hr Coaching Sessions over 20 weeks)
- 2 Connect Groups (2 x 3.5 hours within the 20 weeks of the program)
- Community Service Project – This is your Project you will develop and implement that addresses a specific need in the community. At the end of the Program you will then Display this at the final Showcase Event
- Showcase Community Event, which will celebrate all you have achieved and the leadership outcomes and learnings (5 hours)
- Creative Expression – Creating a Video Clip for Max Potential

## The Application Process for Scholarship

There are a limited number of places in 2012. Young Adults are nominated by their school to be involved in the program, after the viewing of their application they will be offered an interview @ the RSL Club and then each young adult will be notified of the status of their application through the school shortly after.





# Young Adult Scholarship Application Form

***March – August, 2012***

This form outlines contractual obligations for applicants and their agreement to these conditions. By signing this application you are committing to attend Max Potential activities - the 4 group sessions, attend 7 coaching sessions to develop in the MAXIMISERS personal leadership principles, organise a community service project of your own choosing and film/edit a video clip. Please mail and return this form to:

**Attention: Melanie Morson  
Max Potential, Castle Hill RSL Club  
77 Castle Street,  
Ph: 02 8858 4818**

This information must be received by COB: **29<sup>th</sup> October, 2011.**

**If you have any questions please contact:**

Melanie Morson – Max Potential Coordinator  
Castle Hill RSL Club  
Ph: 02 8858 4818



Applicant's name:

Male  Female

**Applicant contact details** (for Max Potential administration and coach contact)

School (if applicable):

Year (if applicable):

Residential address:

Suburb:

Postcode:

Home phone number:

Mobile phone number:

Email address:

**Currently involved in** – (circle appropriate response)

TAFE \_\_\_\_\_

Community Group (name of group?) \_\_\_\_\_

High School \_\_\_\_\_

**Recommendation**

Please have a representative of your supporting organisation fill out this section. (eg year adviser, principal, youth group leader, pastor, Scout leader, employer, supervisor etc)

Name	Position	Signed
<p><b>Why would you recommend the applicant for personal leadership training?</b></p>		



**Previous experience**

Please list any previous leadership training/ community involvement you have had, eg, student leadership roles, Scouts/Guides involvement, church youth group, peer support, volunteering in the community, school-based fundraising, etc.

Organisation	Type of experience

**Other interests**

Please complete both sides of the following table:



Area	Description
Strengths:	
Personal interests or hobbies:	
Career aspirations:	

**Motivation:**

What attracted you to consider becoming a Max Potential leadership development program participant?

How will your involvement in Max Potential, that is, receiving leadership coaching help you?



## Availability

- I am available for the Introductory Workshop on 21<sup>st</sup> March, 2012.  
8:30am – 12noon
- I am available for the Program Media Launch on 28<sup>th</sup> March, 2012.  
5:30pm – 630pm
- I will make the 2 Connect Groups a priority in my schedule on 17<sup>th</sup> May and 21<sup>st</sup> June, 2012. 8:30am-12noon
- I am available for the final Showcase on 8<sup>th</sup> August, 2012. 12-5pm
- I will make preparation for coaching sessions and attending the 8 x 1hr coaching sessions a priority.

Acceptance into the Max Potential program as a participant is based on:

- Completion of an application form, including signed parental consent (for participants aged under 18),
- Commitment to attend all Max Potential appointments,
- Commitment to personal growth and active development of personal leadership skills

Please be aware that failure to complete the program for non-extenuating circumstances will require you to repay the full cost of this scholarship (\$500).

## Signed Consent

I wish to apply for the **Max Potential Scholarship Grant**, available through the Castle Hill RSL Club, to participate in the Max Potential Personal Leadership Coaching Program.

I hereby give consent:

- For my contact details to be used for the strict purposes of the Max Potential program (including the coach directory and e-mail list to coaches). Any personal information provided to the Max potential project is for program, administration and training use only and will be kept private and confidential, not for general publication. (Information contained in this application form will not be disclosed to any other persons or organisation.)
- To be photographed during Max Potential activities for the sole purpose of effectively communicating Max Potential outcomes amongst participants and to the wider community. These photos may be reproduced in colour or black and white and may be altered, distorted or blurred for design purposes. I will not be consulted about the specific context or number of times in which my photo will be used.



- For any words I have written in evaluation or program materials to be used for the sole purpose of effectively communicating Max Potential outcomes amongst participants and to the wider community. I will not be consulted about the specific context or number of times in which my words will be used.
- **I will repay the full cost of this scholarship (\$500) if I do not complete the program as outlined in this contract.**

I declare the information in this Max Potential application is, to the best of my knowledge, correct.

Signed: \_\_\_\_\_ Dated: \_\_\_\_ / \_\_\_\_ 20 \_\_\_\_.

*For further information of privacy compliance please refer to the privacy statement attached.*

**Parent/Guardian signature (if under 18)**

Signed: \_\_\_\_\_ Dated: \_\_\_\_ / \_\_\_\_ 20 \_\_\_\_.

Name: \_\_\_\_\_



# Privacy

## *FUTURE ACHIEVEMENT AUSTRALIA PTY LTD Privacy Statement*

**This Privacy Statement explains in general terms how FUTURE ACHIEVEMENT AUSTRALIA protects the privacy of your personal information under the National Privacy Principles. It will apply to any personal information you provide to us:**

- when providing us information as part of a general enquiry,
- when becoming a subscriber of our monthly FUTURE ACHIEVEMENT AUSTRALIA eNews,
- when registering for our services, workshop programs, residential programs and coaching services,
- and any other agreement or arrangement with FUTURE ACHIEVEMENT AUSTRALIA

**This Privacy Statement will also apply to any information about you that is provided to us by someone else.**

### **What Information Do We Collect?**

The types of information that we collect from you will depend on the circumstances of collection and on the type of services or products you request from us. Generally, information is related to contact details such as your name, postal address, billing address, telephone numbers, facsimile numbers, email addresses, or other workshop program details to provide quality service to you, including dietary requirements (if any) and health issues relevant to your accommodation arrangements. As we are required by law to obtain your consent to the collection of "sensitive information" we will assume that you have consented to the collection of all information which is provided to us for use in accordance with this Statement, unless you tell us otherwise.

### **How We Collect Information**

We may collect personal information about you when you deal with us over the telephone, send us correspondence (whether by letter, fax or email), visit our web sites or when you have contact with us in person. As well as collecting information directly from you, there may be occasions when we collect information about you from one of our accredited coaches.

### **How We Use Your Personal Information**

We generally collect your personal information for the following purposes:

- to process your workshop or coaching registrations, and product purchases;
- to facilitate any consulting services, development or coaching agreements;
- to register your interest in FUTURE ACHIEVEMENT AUSTRALIA products, services and events;

Some of the personal information we collect is essential for us to be able to accurately identify who is using our services and products, as well as what their interests are.

### **Disclosure of Personal Information to Third Parties**

We may disclose your personal information to third parties, for example, to our coaches and consulting associates to whom we contract out certain services, for the purpose for which the information was collected or for related purposes, for example to complete a transaction on your behalf or provide you with a service that you requested. We may also disclose your personal information to various law enforcement agencies and governments around the world for security, customs and immigration purposes. FUTURE ACHIEVEMENT AUSTRALIA engages third party contractors to perform services for us, which involves the contractor handling personal information we hold. In these situations, we prohibit the third party contractor from using personal information about you except for the specific purpose for which we supply it. Other than the above, we will not disclose your personal information without your consent unless disclosure is either necessary to prevent a threat to life or health, authorised or required by law, reasonably necessary to enforce the law or necessary to investigate a suspected unlawful activity.

### **Access & Correction of Information We Hold About You**

We will, on request, provide you with access to the information we hold about you, unless there is an exception which applies under the National Privacy Principles, including for the purpose of correcting or updating that information. We may recover from you our reasonable costs of supplying you with access to this information. Your request to provide access to this information will be dealt with in a reasonable time. If we refuse to provide you with access to the information, we will provide you with reasons for the refusal and inform you of any exceptions relied upon under the National Privacy Principles.

### **Keeping Your Personal Information Up To Date**

We take reasonable steps to ensure that your personal information is accurate, complete, and up-to-date whenever we collect or use it. If the personal information we hold about you is inaccurate, incomplete or out-of-date, please contact us and we will take reasonable steps to either correct this information, or if necessary, discuss alternative action with you.

### **Resolving Your Concerns**

If you wish to gain access to your personal information, have a complaint about a breach of your privacy or you have any query on how your personal information is collected or used please forward your request, complaint or query to the address below. We will respond to your query or complaint as soon as possible.

### **Changes to This Privacy Statement**

We may amend this Privacy Statement as our business requirements or the law changes. Any changes to this Privacy Statement will be updated on our website [www.futureachievementaustralia.com.au](http://www.futureachievementaustralia.com.au) where the most current privacy statement is available.

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